Lenfest Junior Faculty Development Grants 2022-23
Spring 2023

Application deadline: March 27th, 2023

Lenfest Junior Faculty Development Grants, established in 2015, are designed to provide additional financial support to Junior Faculty **who do not have significant other sources of current funding** to help complete projects to meet the expectations for tenure. Untenured associate and assistant tenure-track professors, who are not being reviewed for tenure in the current academic year, are eligible to apply. Faculty members are eligible to receive more than one award during their pre-tenure years, however individuals who have already received $15,000 in aggregate from this program will not be considered for additional awards unless funds remain after all other awards have been made.

Grants may be used for a variety of purposes, including, but not limited to the following:
- Workshop for a book manuscript
- Subvention funds to support publication
- Travel / honorarium / etc. for senior faculty in your field from other universities to visit Columbia (this could include organizing a talk)
- Attending an academic conference to promote one's visibility
- Hosting a research symposium or seminar group
- Visiting libraries or research archives
- Launching a research project for which regular funding is not available

Grants will not be considered for developmental editing services.

Applications may be made for amounts in the range of $1,000 - $15,000. Several awards will be made each year to Junior Faculty across all Arts & Sciences departments. See page 3 for more information on budget guidelines.

Applications are due March 27th, 2023. Funds will be available in May 2023.

Considerations used in evaluation of the applications include:

Strength of the Project	• Does the project have value in creating a record to obtain tenure? • Is the project important? • Has the applicant clearly articulated the scope and purpose of the project and its relationship to the applicant's overall research plan?
Funding Support	• Is the candidate in need of support? (with consideration of existing funding including startup) • Does the particular discipline have few support opportunities?
Budget	• Is the proposed budget reasonable? • Considering the cost of the project compared to the benefit to the applicant's career advancement, is this a good use of funds?

Each application must include:

1. **A completed application cover sheet** which includes details about/specifies other sources of funding that will contribute to the project, as well as funds available from the applicant's department.

2. **A brief project description and justification (~500 words)**. This should include a clear rationale for how these funds will advance the applicant on the route to tenure.

3. **A budget justification** for the requested funds. See page 4 for more details.

4. **A curriculum vitae (CV).**

LENFEST JUNIOR FACULTY DEVELOPMENT GRANTS APPLICATION FORM
Spring 2023

Date: _____

Name: _____

Department: _____

Year joined Columbia Faculty: _____ **Current Rank:** _____

Department Address: _____

Telephone: _____   **E-mail:** _____

Have you previously received a Lenfest Junior Faculty Development Grant?

No (   ) Yes, (   ) in year(s) _____

Current Research Area(s):

Title/Description of Proposed Project (20 words max):
NOTE: This title will be used to describe awarded projects on A&S web page.

Project Timeline:

Source(s) of Current Funding for the proposed project
Do you have any additional sources of funding for this project besides FRAP? Yes ( ) No ( )

If yes, please list all, or attach a list of current and pending support for the project and the dollar amounts:

Is your department able to provide a contribution toward this project? Yes ( ) No ( )

If yes, please state the maximum dollar amount of the departmental contribution: _____
Do you have available startup funds in your account? Please state dollar amount _____

Total Research Support Requested from Lenfest Junior Faculty Development Funds: _____
(please see "Proposed Project Budget and Guidelines" on the last page)

Applicant signature/date: _____

I have read this application and as Department Chair affirm my support for this project/use of funds.

Department Chair signature/date: _____

Remember to include a current copy of your Curriculum Vitae with the application

Please return completed application to Alma M. Granado, Director for Faculty Diversity and Development for the School of Arts and Sciences (ag4562@columbia.edu)

Brief Description of Project and the Use of Funds (~500 words)

- Scope, purpose and importance of the proposed project.
- Rationale for how use of funds will help to advance applicant on the route to tenure.
- Context for this project in relationship to past and future planned work, and the importance of this project at this time in the career.
- Proposed work plan. Steps that will be taken to complete project within time frame and budget.
- Explain other funding sources, attempts at securing other funding, and any alternatives if funding is not received.
    - If substantial startup funds exist in the applicant's accounts, explain rationale for need of Lenfest funding.

Proposed Project Budget and Guidelines:

Types of expenses to consider for your project budget include: travel, lodging, meals, conference fees, honoraria, supplies, reference material, personnel and equipment. Proposal budget should conform with University travel and business expense policies and procedures (e.g., lodging maximums: $350/night in U.S., $400/night International; meal maximums: Breakfast $25, Lunch $35, Dinner $75). Proposed budgets should be categorized by the expenses listed above, and itemized, if possible.

For full policies see http://www.columbia.edu/cu/administration/policylibrary

For manuscript workshops, the recommended honorarium per reader is $1,000. Lenfest funds can be used to support two external manuscript readers with total budgets for these workshops totaling approximately $5,000 (to include honoraria, meals, lodging, travel, etc).

Funds dedicated to paying research assistants, graduate students, and/or translators should include estimated hours and pay rate, in addition to any related expenses (travel, accommodations, etc). If the assistant, student, or translator has been selected, please include a brief description of their expertise and any previously held collaborations.